

Finger Lakes Landlords Association Board of Directors (BOD)					
<u>First</u>	<u>Last</u>	<u>Office</u>	<u>Phone</u>	<u>E-mail</u>	<u>Term</u>
Deb	Hall*	<i>President</i>	315-576-0415	<a href="mailto:admin@fingerlakeslandlord.com">admin@fingerlakeslandlord.com</a>	2020
David	Lane^	<i>Vice President</i>	585-953-7559	<a href="mailto:2LanesProperties@frontier.com">2LanesProperties@frontier.com</a>	2020
Terry	DeVries**	<i>Treasurer</i>	315-331-0981	<a href="mailto:tdevries001@rochester.rr.com">tdevries001@rochester.rr.com</a>	2020
Steve	Austin	<i>Secretary</i>	585-370-9419	<a href="mailto:mail@grlministorage.com">mail@grlministorage.com</a>	2020
LouEllen	Ginther	At Large	585-233-9424	<a href="mailto:louellenginther9424@gmail.com">louellenginther9424@gmail.com</a>	2020
Jean	Michel	At Large	315-871-6008	<a href="mailto:jean.michel34@yahoo.com">jean.michel34@yahoo.com</a>	2020
Carole	Brown	At Large	315-781-1857	<a href="mailto:geneva.gardens@yahoo.com">geneva.gardens@yahoo.com</a>	2020
Gary	Caldwell	At Large	585-770-4218	<a href="mailto:g Caldwell49@gmail.com">g Caldwell49@gmail.com</a>	2020
Sandie	Graham	At Large	315-483-4781	<a href="mailto:daleandsandie@yahoo.com">daleandsandie@yahoo.com</a>	2020

\* Administrator - Contact for issues regarding website, documents, best practices and meetings.

\*\* Bookkeeper - Contact for membership dues payments.

^ Chairman of the Board - The BOD shall be lead by a Chairman, with assistance from a Vice Chairman, both elected by majority vote of the BOD. The Chairman or Vice Chairman cannot be the same person holding the office of President on the Board of Officers, nor can these BOD positions be held by an Associate Member.

*The duties and powers of the Board of Officers shall be as follows*

**President** - The president shall be the chief executive officer of the Association and shall preside at all meetings of the general membership. The president shall have general and active management of the business of the association and shall see that all orders and resolutions of the Board of Directors are implemented. The president shall execute all instruments on behalf of the organization.

**Vice President** - The vice president shall, in the absence or inability of the president, perform the duties of that office and shall perform other related duties as may be assigned by vote of the Board of Directors.

**Secretary** - The secretary shall act as clerk at all meetings of the directors and general membership and shall record all votes and minutes of all such proceedings in a book to be kept for that purpose. The secretary shall give, or cause to be given, written notice of all meetings of the Board of Directors and general membership not later than two weeks before the meeting in accordance with the law and shall perform such other duties as may be prescribed by the Board of Directors.

**Treasurer** - The treasurer shall have custody of and/or ultimately be responsible for all monies and securities of the Association and shall keep full and accurate accounts in books belonging to the Association, showing the financial transactions of the Association, its accounts, liabilities and financial condition. The treasurer shall see that all expenditures are duly authorized and evidenced by proper receipts and vouchers and shall deposit in the name of the association, in such depository or depositories as are approved by the Board of Directors, all monies that may be received for the Association account. The treasurer is authorized to open the bank account for the association. There are to be two signators for every check; any two of the four officers may sign, providing their signatures are on file and in accordance with bank policy. Maximum single disbursement is to be \$500.00. To exceed that amount, a majority vote of the Board of Directors shall be required. These duties of the treasurer may be assigned to a bookkeeper, hired by the Association.